



**Argyll and Bute Council**  
**Comhairle Earra-Ghàidheal Agus Bhòid**

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*28 February 2018*

**NOTICE OF MEETING**

A meeting of the **MID ARGYLL, KINTYRE & THE ISLANDS AREA COMMITTEE** will be held in **INVERARAY PRIMARY SCHOOL** on **WEDNESDAY, 7 MARCH 2018** at **10:30 AM**, which you are requested to attend.

Douglas Hendry  
Executive Director of Customer Services

**BUSINESS**

- 1. APOLOGIES**
- 2. DECLARATIONS OF INTEREST**
- 3. MINUTES** (Pages 3 - 10)  
Mid Argyll, Kintyre and the Island Area Committee – 6<sup>th</sup> December 2017
- 4. PUBLIC AND COUNCILLOR QUESTION TIME**
- 5. POLICE SCOTLAND**  
Verbal update by Inspector Julie McLeish
- 6. TRANSPORT SCOTLAND**  
Update by George Fiddes, Transport Scotland
- 7. AUCHINLEE CARE HOME** (Pages 11 - 12)  
Update by Donald Watt, Health and Social Care Partnership
- 8. SUPPORTING COMMUNITIES FUND** (Pages 13 - 22)  
Report by Community Development Officer
- 9. PERFORMANCE REVIEW - AREA SCORECARD** (Pages 23 - 38)  
Report by Performance, Management and Improvement Officer

**10. MAKI AREA COMMITTEE DATES 2018/19** (Pages 39 - 42)

Report by Area Committee Manager

**11. MAKI AREA COMMITTEE WORKPLAN - REPORT FOR NOTING** (Pages 43 - 46)

**12. TARBERT AND LOCHGILPHEAD REGENERATION FUND**

(a) Report by Senior Planning Development Officer (Pages 47 - 52)

**E1** (b) Appendix (Pages 53 - 60)

**E2 13. CAMPBELTOWN CARS PROJECT** (Pages 61 - 76)

Report by Project Officer, THI Campbeltown

The Committee will be asked to pass a resolution in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 to exclude the public for items of business with an "E" on the grounds that it is likely to involve the disclosure of exempt information as defined in the appropriate paragraph of Part I of Schedule 7a to the Local Government (Scotland) Act 1973.

The appropriate paragraphs are:-

**E1 Paragraph 6** Information relating to the financial or business affairs of any particular person (other than the authority).

**E2 Paragraph 8** The amount of any expenditure proposed to be incurred by the authority under any particular contract for the acquisition of property or the supply of goods or services; and

**Paragraph 13** Information which, if disclosed to the public, would reveal that the authority proposes-

- (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
- (b) to make an order or direction under any enactment.

**MID ARGYLL, KINTYRE & THE ISLANDS AREA COMMITTEE**

Councillor John Armour

Councillor Robin Currie (Chair)

Councillor Donald Kelly

Councillor Douglas Philand

Councillor Sandy Taylor

Councillor Rory Colville

Councillor Anne Horn

Councillor Donald MacMillan (Vice-Chair)

Councillor Alastair Redman

Contact: Danielle Finlay, Senior Area Committee Assistant - 01436 657646

**MINUTES of MEETING of MID ARGYLL, KINTYRE & THE ISLANDS AREA COMMITTEE held  
in the TEMPLARS HALL, TARBERT  
on WEDNESDAY, 6 DECEMBER 2017**

**Present:** Councillor Robin Currie (Chair)

Councillor Anne Horn	Councillor Sandy Taylor
Councillor Donald Kelly	Councillor Dougie Philand
Councillor Alastair Redman	Councillor John Armour
Councillor Rory Colville (item 16d onwards)	

**Attending:** Shona Barton, Area Committee Manager  
Stuart Watson, Traffic and Development Manager  
Michael Casey, Schools Development Project Manager  
Anna Watkiss, Senior Development Officer  
Antonia Baird, Community Development Officer  
Sonya Thomas, Performance Management & Improvement Officer  
Gillian MacFarlane, OD Assistant  
Catriona Hood, Head Teacher of Campbeltown Grammar  
Ann Devine, Head Teacher of Lochgilphead Joint Campus  
Neil McKnight, Head Teacher of Tarbert Academy  
David Adams McGilp, Regional Director, Visit Scotland  
Ruaridh McGregor, Corporate Affairs Manager, Scottish Water  
Kieron Downie, General Manager for Flooding, Scottish Water  
Graham Love, MACPool  
Kim Richie, MACPool

**1. APOLOGIES**

Apologies were intimated from Councillor MacMillan.

**2. DECLARATIONS OF INTEREST**

There were no declarations of interest intimated.

**3. MINUTE OF THE MID ARGYLL, KINTYRE AND THE ISLANDS AREA COMMITTEE MEETING HELD ON 6 SEPTEMBER 2017**

The Minute of the Mid Argyll, Kintyre and the Islands Area Committee meeting held on 6<sup>th</sup> September 2017 was approved as a correct record.

**4. PUBLIC AND COUNCILLOR QUESTION TIME**

Councillor Horn raised concerns over the bus shelters at Glenbarr and Whitehouse. The Area Committee Manager agreed to pass these concerns to the appropriate Officer for action and response directly to Councillor Horn.

Councillor Kelly asked that the Locality Manager be present at the next Area Committee in March to discuss bed blocking and delayed discharge in the Mid Argyll, Kintyre and the Islands area. He asked that an email update be sent to all members

before then updating them on the current position, with particular reference to the situation with Auchinlee Care Home.

Councillor Kelly asked for a Special Area Committee to be scheduled before the Budget meeting in February, to discuss budget cuts at a local level and what impact this will have on each ward. The Chair noted that there are planned meetings for all members in the run up to the budget meeting. The Area Committee Manager advised that it would be better for the Chair to decide if a Special Area Committee should be called. Councillor Kelly asked for support from members to write to the Chair requesting that a Special Area Committee be called.

## **5. VISIT SCOTLAND**

The Regional Manager of Visit Scotland gave an update to the Committee on the Information Strategy Review.

He highlighted the following:-

- The centres earmarked for closure in Tarbert, Inveraray and Campbeltown
- Closures will be taking place in March 2019
- The number of visitor information partner outlets will be increased
- Statistics in relation to accommodation bookings and general information enquiries
- The process for the disposal of buildings owned by Visit Scotland

### **Decision**

The Area Committee noted the information provided and that further information would be provided by the Regional Director in due course.

(Ref: Update by Regional Director, Visit Scotland dated 6<sup>th</sup> December 2017, submitted).

## **6. ANNUAL UPDATE BY SCOTTISH WATER**

Ruaridh McGregor and Kieran Downey of Scottish Water gave an update to the Committee on the Investment Plans for the Mid Argyll, Kintyre and the Islands area over the next few years.

Discussion took place around the flooding issue in Tarbert and the following points were raised:-

- There was a lack of information provided to residents regarding the flooding – Ruaridh McGregor apologised and gave assurance that this would not happen again as they have a new hotspot response plan in place
- Confident that £3M funding will be approved for the investment project in Tarbert
- Plans to engage with the community on how best to minimise the disruption around the proposed works
- It will take 9-12 months to get the project on site but Scottish Water will endeavour to start work as early as possible

### **Decision**

The Area Committee noted the information provided and it was agreed Scottish Water would start consulting with residents of Tarbert and elected members early in the New Year.

(Ref: Update by Scottish Water dated 6<sup>th</sup> December 2017, submitted).

## **7. MACPOOL**

Graham Love and Kim Ritchie of MACPool gave a presentation to the Committee.

He spoke about the background of the pool, the financial results, the current situation and the future plans.

### **Decision**

The Area Committee agreed that officers ensure that information on the request from the Mid Argyll Community Pool for additional funding as part of their Service Level Agreement is available to all Members of the Council as part of the budget setting process.

(Ref: Presentation by Graham Love and Kim Ritchie of MACPool dated 6<sup>th</sup> December 2017, submitted).

The Area Committee agreed to adjourn for lunch at 12:30pm and reconvened at 12:55pm with all members present as per the sederunt with the exception of Councillor Kelly.

## **8. SCOTTISH BEAVERS- REINFORCING THE KNAPDALE BEAVER POPULATION**

A report briefing the Committee on the steps being taken to reinforce the beaver population in Knapdale with a view to building a sustainable population in the area, was considered.

### **Decision**

The Committee:-

1. Agreed to support the establishment of a sustainable and expanding beaver population in Knapdale; and
2. Nominated Councillor Taylor as Chairperson for the Stakeholder Group.

(Ref: Report by Environmental Health Officer dated 29<sup>th</sup> September 2017, submitted).

## **9. CHARITY AND TRUST FUNDS**

A report setting out the proposed method for distribution of the charities and trust funds in the Mid Argyll, Kintyre and the Islands area was considered.

### **Decision**

The Area Committee:-

1. Agreed to the proposed method for the distribution of the charities and Trust Funds as outlined in the Appendix to the report, with the exception of the Library Endowment Fund where it is to be confirmed if the terms of the Trust would be met if it is transferred to Live Argyll, and
2. Agreed further work be carried out in terms of the distribution of the GM Duncan Bequest and the David Andrew Greenlees Trust to see if there are more effective ways of ensuring that the money available is targeted at those most in need.

(Ref: Report by Finance Manager dated 6th December 2017, submitted).

## **10. PARTICIPATORY BUDGETING**

The Committee gave consideration to a report providing information on the Supporting Communities Fund – Participatory Budgeting Pilot Approach 2018/2019.

### **Decision**

The Committee noted the role of the Area Committee in the Participatory Budgeting approach to distributing the Supporting Communities Fund.

(Ref: Report by Community Planning Manager, dated 6<sup>th</sup> December 2017, submitted).

## **11. COUNCIL PERFORMANCE REPORTING - FQ2 2017/18**

The Committee considered the Area Scorecard for financial quarters 1 and 2 of 2017-2018 (April to September 2017).

### **Decision**

The Committee:-

1. Noted the performance presented on the scorecard;
2. Noted work is ongoing to embed the new reporting process going forward; and
3. Noted that the Council Performance Reporting will be a standing item on the Area Committee agenda.

(Ref: Report by Performance and Improvement Officer dated 6th December 2017, submitted).

## **12. TARBERT AND LOCHGILPHEAD REGENERATION FUND**

A report providing an update on the proposals for the Gleaner Phase 1 project and the full business case, was considered.

### **Decision**

The Committee agreed to recommend to the Policy and Resources Committee that:

1. The maximum grant funding of up to £250,000 should be allocated to the Gleaner Phase 1 from the Tarbert and Lochgilphead Regeneration Fund; and
2. Delegated authority to the Executive Director of Development and Infrastructure Services to confirm the final grant amount. The Executive Director will only have the delegated authority to approve grant where it would not exceed the contribution made by Scottish Canals/Scottish Waterways Trust.

(Ref: Report by Senior Development Officer dated 7<sup>th</sup> November 2017, submitted).

### **13. SITING OPTIONS FOR SCREEN MACHINE IN INVERARAY**

A report providing the Committee with information in regards to the siting of the Screen Machine in Inveraray, was considered.

#### **Motion**

That the Area Committee:-

1. agrees that the Screen Machine be located at either the hardstanding area near Inveraray Shinty Pitch or at Inveraray Castle Car Park on the basis that utilising these sites does not cause any loss of amenity within either the free or pay and display car parks operated by Argyll and Bute Council;
2. Notes that occupation of a pay and display car park would require approval of the full Council, and
3. Notes that Inveraray Community Council have agreed to supply the toilet facilities and to pay for public liability insurance.

Moved by Councillor Currie, seconded by Councillor Redman.

#### **Amendment**

The Area Committee agrees to support the siting of the Screen Machine at Fisher Row, noting that there would be a loss of revenue in terms of car parking and refers this to the next meeting of Policy and Resources Committee for approval.

Moved by Councillor Philand, seconded by Councillor Taylor.

On a show of hands vote, the Amendment received 4 votes and the Motion received 2 votes and the Area Committee resolved accordingly.

(Ref: Report by Traffic & Development Manager dated November 2017, submitted).

### **14. TRAFFIC MANAGEMENT AND PARKING REVIEW UPDATE - LORN STREET CAR PARK, LOCHGILPHEAD**

A report providing the Committee with an update regarding the implementation of the proposal to formalise coach and HGV parking, including the introduction of overnight parking charges, in the Lorne Street Coach and Lorry Park, Lochgilphead, which was approved at the MAKI Area Committee on 6<sup>th</sup> August 2016, was considered.

#### **Decision**

The Committee noted the information contained in the report and agreed that the draft Off Street Parking and Charges Lochgilphead TRO is made into law.

(Ref: Report by Traffic and Development Manager dated November 2017, submitted).

**15. NEW SCHOOLS REDEVELOPMENT PROJECT UPDATE - CAMPBELTOWN GRAMMAR SCHOOL**

A report providing the Committee with progress on the Council's Schools Redevelopment Project in partnership with hubNorth Scotland Ltd (hubNorth) to build a new secondary school in Campbeltown, was considered.

**Decision**

The Committee endorsed the content of the report and congratulated Mr Casey and his team for all their hard work to date.

(Ref: Report by Schools Redevelopment Project Manager dated 9<sup>th</sup> November 2017, submitted).

**16. SECONDARY SCHOOLS - PERFORMANCE AND ATTAINMENT - ANNUAL REPORT**

**(a) Campbeltown Grammar School**

The Head Teacher of Campbeltown Grammar School took the Committee through a progress update report on the schools achievements for the 2017 session.

**Decision**

The Area Committee:-

1. Noted the contents of the report;
2. Commended the work being done by the school; and
3. Wished Catriona Hood all the best for the future and praised her on all her hard work and passion in her time as Head Teacher at Campbeltown Grammar School.

(Report by Head Teacher, Campbeltown Grammar School dated 6<sup>th</sup> December 2017, submitted)

Councillor Armour left the meeting.

**(b) Islay High School**

Having noted that Mr Harrison was unable to be in attendance, the Area Committee agreed to continue consideration of the report until the meeting in June 2018 to be held on Islay.

**(c) Lochgilphead Joint Campus**



The Head Teacher of Lochgilphead Joint Campus took the Committee through a progress update report on the schools achievements for the 2017 session.

**Decision**

The Area Committee:-

1. Noted the contents of the report; and
2. Commended the work being done by the school.

(Report by Head Teacher, Lochgilphead Joint Campus dated 6<sup>th</sup> December 2017, submitted).

Councillor Colville joined the meeting.

(d) **Tarbert Academy**

The Head Teacher of Tarbert Academy took the Committee through a progress update report on the schools achievements for the 2017 session.

**Decision**

The Area Committee:-

1. Noted the contents of the report; and
2. Commended the work being done by the school.

(Report by Head Teacher, Tarbert Academy dated 6<sup>th</sup> December 2017, submitted).

**17. PUBLIC TELEPHONE KIOSK - APPLICATION FROM SAVE OUR SEALS FUND**

A report updating the Committee on a request that the Council has received from BT from the Save Our Seals Fund to adopt the telephone kiosk at Sanaig Road End, Gruinart, Isle of Islay, and advising of the consultation process which must take place prior to this request being agreed by BT, was considered.

**Decision**

The Area Committee agreed:-

1. That they were not in support of the request from the Save Our Seals Fund to adopt the telephone kiosk at Sanaig Road End, Gruinart, Isle of Islay as it would mean a loss of the BT telephone service at this location, and
2. That officers provide feedback to BT that the communications received by communities in relation to the Adopt a Kiosk Scheme had been misleading and did not make clear that by adopting a Kiosk there would be a loss of telephone service at the location.

(Ref: Report by Area Committee Manager dated 6<sup>th</sup> December 2017, submitted).

**18. REPORTS FOR NOTING**

(a) **Workplan**

The Committee considered the Mid Argyll, Kintyre and the Islands Workplan for December.

**Decision**

The Area Committee noted the workplan.

(Ref: Mid Argyll, Kintyre and the Islands Workplan dated 6th December 2017, submitted).

### Upstairs Flats (9 in total)

- Building work was completed on schedule. Builders due back next week for final clean up and remedy a couple of snagging items
- We have agreed a moving date with Crossreach of 22/23 March for the 6 residents from Auchinlee. We have a further 2 flats that have been allocated to individuals from the community. Their move date has not yet been fixed, but expected to be 2-3 weeks later.
- We will have a respite/step up/step down facility on the ground floor and expect to be able to offer that service from around 1.5.2018
- Flat 33 has been developed as a 'common room/staff base'
- Families now have all information regarding rent/costs etc
- Still waiting to hear that Lease has been signed between Council and Cairn Housing Assoc.
- Steering Group and Working Group have been merged to ensure clarity of communication
- Laundry – new equipment may be going in next week – just waiting on confirmation. Delivery now expected on or about 9.3.18.
- Basic Telecare – Tunstall have moved base unit from Warden's office to Flat 33. They also now plan to install equipment in the loft space centrally in the building to improve the signal.
- Wandersafe – still awaiting date for installation

### Recruitment

- 12 posts were advertised and we recruited to 8. The remaining 4 posts have been re advertised and this has now gone external
- We have recruited 6 staff from Auchinlee and all 8 staff have now attended Moving & Handling and Administration of Meds training
- We have secured an additional 80hrs per week cover from another unit until all posts have been filled
- Still looking at formalising a senior post midway between HCO (LGE10) and H&SCSW (LGE6). This will have to go through scrutiny and Job Evaluation process. In the meantime we have seconded a post for 3 months at LGE8 to support team and line management

Ground Floor/Day Support Service

- Very little change as still waiting on the new door as required by Care Inspectorate. The last one was damaged by the fork lift driver and replacement not expected before 19.3.18.
- Meantime Care Inspectorate has raised a number of queries in relation to registration application, to which we have responded.

CHIEF EXECUTIVES

7th March 2018

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**SUPPORTING COMMUNITIES FUND 2018/19**

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**1.0 SUMMARY**

- 1.1 This report recommends projects to be put forward to a public vote for the award of the Supporting Communities Fund in Mid Argyll, Kintyre and the Islands.
- 1.2 This process is part of the Council's decision to undertake a pilot project with the Supporting Communities Fund and trial a Participatory Budgeting (PB) approach to distributing the funds.
- 1.3 Voting is expected to take place from 3<sup>rd</sup> to 30<sup>th</sup> April and a plan to engage and promote this to all citizens in the administrative area is attached for consideration.

**2.0 RECOMMENDATIONS**

- 2.1 Area Committee agrees the 24 projects, listed in table 1, progress to the public vote.
- 2.2 Area Committee considers and provides any further suggestions to the proposed plan for engagement and promotion of voting.

**3.0 DETAILS**

- 3.1 It was agreed by Council on 27 September 2017 that the Supporting Communities Fund be distributed via a PB approach for 2018/19 as a pilot. Recommendations from the pilot will support the Council's considerations of how it could best implement the Scottish Government target of 1% of budget distributed through PB methods by 2020.
- 3.2 Area Committee considered the outline approach to the pilot project at their meeting in December.
- 3.3 A website for project ideas was open from 13 November to 22 December 2017. 44 ideas were shared on this for Mid Argyll, Kintyre and the Islands. Some of these ideas developed to applications to the fund. An evaluation of the ideas site will form part of the overall evaluation of the pilot.
- 3.4 34 eligible applications were received in Mid Argyll, Kintyre and the Islands. The process of scoring of applications against criteria remains the same as in previous years of the fund. 24 projects are recommended to go forward to public vote, see Table 1.

- 3.5 It was agreed at Council on 27 September that in 2018/19 successful applicants, via public vote, can receive full funding of project up to maximum of £2,500.
- 3.6 The Supporting Communities Fund (SCF) budget made available by the Council for allocation in Mid Argyll, Kintyre and the Islands for 2018/19 is £24,500. In addition, there is a carry forward of £1,160 from a return of funds from previous projects unable to spend their funding, giving a total available for allocation at public vote of £25,660.
- 3.7 Projects that are not recommended to go forward this year either did not meet the criteria or meet a threshold in the scoring to be taken forward. Support to strengthen future funding applications is offered to those projects. Details in Table 2.
- 3.8 For projects going forward to the public vote support is provided to best describe the project and illustrate it with an image for the online dedicated voting website. A plan to promote voting to citizens in the area is attached for consideration.
- 3.9 A focus group of representatives from groups identified as potentially having a lower equality of access to online voting sites is informing the approach and the attached plan may develop subject to their input.

#### **4.0 CONCLUSION**

- 4.1 The trial of a PB approach to distributing the Supporting Community Fund will culminate in a digital online public vote that will take place from 3<sup>rd</sup> to 30<sup>th</sup> April. The engagement plan attached will provide a wide and varied approach to engaging with the public and, informed by the Focus Group, provide assistance for those that need it.
- 4.2 On completion of the grant pilot process, a full evaluation will take place to review and make recommendations for future Supporting Communities Fund distribution.

#### **5.0 IMPLICATIONS**

- 5.1 Policy: Pilot project in response to legislation within the Community Empowerment Act requiring Councils to consider Participatory Budgeting in financial decision making
- 5.2 Financial: As per area budget allocation.
- 5.3 Legal: None
- 5.4 HR: None
- 5.5 Equalities Potential inequality in accessing a digital voting site is recognised, a focus group has been put together to address this
- 5.6 Risk: Monitoring of the process will minimise any risk to the Council
- 5.7 Customer Service: None

**6.0 APPENDICES**

- 6.1 Table 1 – Recommendations to go forward to Public Vote
- 6.2 Table 2 – Not going forward to Public Vote
- 6.3 Engagement Plan – Public Vote

**Rona Gold**  
**Community Planning Manager**  
**Community Planning and Community Development**

**26 February 2018**

**For further information contact:** [communitydevelopment@argyll-bute.gov.uk](mailto:communitydevelopment@argyll-bute.gov.uk)

**Table 1 – Recommendations to go forward to Public Vote**

<b>Ref No</b>	<b>Organisation</b>	<b>Project Title</b>	<b>Description</b>	<b>Amount Requested</b>
1	1 <sup>st</sup> Tarbert Guide Unit	Tarbert Guides – Challenge Yourself 2018	Taking Guides to “Challenge Yourself” national camping event near Edinburgh in July 2018.	£2,500
2	19 <sup>th</sup> Argyll Scout Group	Lochgoilhead Adventure	Taking up to 76 young people aged 6-18 to Lochgoilhead to experience adventurous activities and develop new skills, in October.	£2,500
3	Blarbuie Woodland Enterprise	Blarbuie Woodland - Countryside Woodworking Programme	Developing a woodworking programme enabling trainees to learn new skills while repairing the community woodland as a resource for all.	£1,760
4	Campbeltown Brass	Scottish Youth Brass Band Championships 2018	Towards the costs of competing in Youth Championships in Perth, ensuring that all band members can participate.	£2,150
5	Dunadd Community Enterprise	Dunadd Community Enterprise	Set up costs and 4 community engagement events for an emerging Development Trust.	£950
6	Fèis an Tairbeirt	Music and Sound Technology Workshops	Music technology workshops to add value and interest to the quality traditional music that is offered.	£1,218
7	Heart of Argyll Wildlife Organisation	The Living Canal	Celebrating the biodiversity and heritage of Crinan Canal with young people delivering conservation activities.	£1,071
8	Islay & Jura Community Enterprises Ltd	Chit Chat Support Hub	To provide support and activities to people with long term health conditions on Islay so that their health and wellbeing may be improved.	£2,266



Ref No	Organisation	Project Title	Description	Amount Requested
9	Islay and Jura Youth Wind Band	Band Bound for the 2019 Mid Argyll Music Festival	To ensure all the young members of the Islay and Jura Youth Wind Band are able to attend and compete in the Mid Argyll Music Festival.	£2,500
10	Islay Baptist Church	Islay and Jura Community Bus	Running costs for a new community bus which is a replacement for a well-used and much needed resource on the island that contributes significantly to mitigating against social isolation.	£1,530
11	Islay Book Festival	Authors in Schools	Visits to the schools on Islay and Jura so that every child can meet a writer and be encouraged to engage with reading, as part of their main book festival.	£1,750
12	Islay Community Council	Islay Residents Take Action	To deliver a community-led action plan on Islay to identify issues and needs and to allocate where responsibilities for local actions lie.	£2,500
13	Islay Festival Association	WW100 Tea Dance Celebration	A WW1 commemorative tea-dance, with free transport, working intergenerationally, with local lunch clubs and Argyll college students.	£2,000
14	Islay House Community Garden	Growing the Islay Community Garden	To grow inclusive community involvement in the garden with a calendar of activities that will engage, teach and improve health and wellbeing.	£960
15	Jura Care Centre	Save Our Lunch Club	Towards the Care Centre's outreach worker post, who links the most remote and frail residents to the Care Centre's lunch and support.	£2,500

Ref No	Organisation	Project Title	Description	Amount Requested
16	Kintyre Seaspports	Community Regatta Campbeltown	Towards sail training and preparations for a new Community Regatta on Campbeltown Loch that will attract more people to watersports.	£1,700
17	Kintyre Six Circle Group	Kintyre Six Circle Group	Travel costs for widely dispersed group of people with special needs that alleviates social and rural isolation and provides respite care and friendship.	£878
18	Kintyre Youth Cafe	Take a Break	To provide activity breaks for young carers in order to give them respite to improve their health and wellbeing	£2,370
19	Loch Fyne Pipe Band	Loch Fyne Pipe Band development	Instrument parts and venue hire for new community band to promote Pipe Band music at local events.	£2,500
20	South Islay Development Trust	WW100 Community Showcase	Celebrating the community spirit of Islay both during WW2 and today and building a legacy from that.	£2,500
21	Tarbert Academy Parent Council	Forest Friends	Forest schools training for volunteers, and some equipment that is to be showcased at a taster day for families in Tarbert.	£2,323
22	Tarbert Castle Trust	Our Castle Of Kings	Contribution towards costs of a community archaeological dig.	£2,500
23	Tarbert Village Hall	Tarbert Village Hall - Going Digital	To enhance Tarbert Village Hall and its user groups by providing online booking system.	£2,500
24	The Easy Club - Mid Argyll	The Easy Club on the road in Mid Argyll	Opportunity to learn, create and perform music with some of our most vulnerable adults, on a local tour to encourage greater integration and build confidence.	£1,750

\*Events and Festivals

**Table 2 – Not Going Forward to Public Vote**

Ref No	Organisation	Project Description
1	Fyne Families	Refurbishment of the children's play area at the Lochgilphead Community Centre by involving the children in a food and flower growing project.
2	Lochgilphead and Tarbert Army Cadets	Contribution towards Battlefields trip for Army Cadets from Mid Argyll, Kintyre and the Islands.
3	Lochgilphead Community Council	To petition the Court of the Lord Lyon for the return of the Arms of Lochgilphead which will enhance the identity of Lochgilphead.
4	Machrihanish Golf Club	Purchase of club logo t-shirts, tees and practice balls for junior Summer Golf Programme.
5	Men's Shed Lochgilphead	The purchase of tools and safety equipment in order to extend activities to include repair work and upcycling items for the community.
6	Mid Argyll Community Pool	Developing and supporting swimming talent in young people in order to improve their opportunities and confidence.
7	Mid Argyll Pipe Band	Upgrade of bagpipes to create a better sound and increase success and confidence of players.
8	MS Centre Mid Argyll	Development of the hyperbaric chamber to attract more people and treat more conditions.
9	The PM Club and Bowmore Lunch Bunch	Transport, catering and activity costs for hot meals for 50 older adults in Bowmore and the Rhinns on Islay each week, supporting socialisation and health.
10	The Smallholder's Gathering	Overheads towards a collaborative music workshop involving Kintyre musicians and students of Applied Music at UHI.

## **Engagement Plan: Public Vote (3<sup>rd</sup> April – 30<sup>th</sup> April 2018)**

### **1.0 Pre-Voting Stage**

- 1.1 In accordance with the National Standards of Community Engagement, efforts have been made to maximise inclusion in promoting the public vote. Digital exclusion has been identified as a barrier. A Focus Group will inform engagement with those identified as hard to reach.

### **2.0 Public Engagement**

- 2.1 The Outreach strategy has several strands. To advertise the SCF PB website to the widest possible range of communities; to target specific communities with identified participation barriers, and to target 'advocate' groups, who would be enthusiastic participants.
- 2.2 The strategy builds on the groundwork by the team during the Ideas stage of the SCF PB pilot and follows a similar trajectory.
- 2.3 The Community Development team works with community partners such as Adult Learning and Argyll & Bute TSI to deliver the Outreach strategy.
- 2.4 In particular, the strategy targets locations and communities with identified inequalities issues and takes a variety of formats. (see table, below)

Format	Method	Purpose
Advertising	Posters, fliers and Postcards displayed in public places – Leisure Centres, Libraries, Community Halls, Public Notice Boards, Local Pubs, Cafes and Shops.	To widen public knowledge about SCF PB and to generate interest in voting.
Digital /Social Media	Information on A&B Council Website, Facebook Page & Twitter.  Community Groups are encouraged to advertise and redirect to SCF PB from their Website, Facebook page & Twitter.	To multiply SCF PB coverage.
Face to Face Events	Publicised events with Community Development staff	To explain SCF PB and to present the voting site and to get face to face feedback with a broad section of the community.
Targeted Events	Specific Groups  Either: Identified as having barriers to participation, eg. Seniors, the Digitally Excluded and Groups of Multiple Deprivation.  Or: 'Advocate' groups – enthusiastic participants, who would encourage others to the site to vote, eg. S5 & S6 students.	To demonstrate the SCF PB website and to guide hesitant members of the public whilst voting.

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**ARGYLL AND BUTE COUNCIL****MID ARGYLL, KINTYRE & THE ISLANDS AREA COMMITTEE****CUSTOMER SERVICES****7 MARCH 2018**

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**AREA SCORECARD FQ3 2017-18**

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**1 Background**

- 1.1 This paper presents the Area Scorecard and Report for Financial Quarter 3 2017-18 (October-December 2017).
- 1.2 The Report and supporting Scorecard incorporate the requested developments and performance measures. Some measures are presented for the first time this financial year and as a result full commentary may not be available for FQ3 but this will be built upon going forward. Additional measures that provide further information on Council performance regarding Waste and Community Councils respectively have also been included.
- 1.3 Two options of the MAKI Scorecard are presented for discussion and decision. A decision is requested as to which option of Scorecard is required for use within Pyramid (Appendix 3)
  - Option 1 provides the headline information
  - Option 2 includes graph information

Both options are currently available in Pyramid. From here each performance indicator can be viewed and drilled down for further information if required.

- 1.4 A short key to symbols / layout is attached. (Appendix 1).

**2 Recommendations**

- 2.1 It is recommended that the Area Committee notes the performance presented on the Scorecard and supporting commentary where available.
- 2.2 The Area Committee are asked to consider and decide if Scorecard Option 1 or 2 is preferred when accessing Pyramid.
- 2.3 The Area Committee are asked to note that work is ongoing and to respond to Sonya Thomas with requests or comments regarding the layout and format of the Report and Scorecard.

**Douglas Hendry**  
**Executive Director, Customer Services**

Jane Fowler  
Head of Improvement & HR

For further information, please contact:  
Sonya Thomas  
Performance and Improvement Officer  
Improvement and HR  
01546 604454

Appendix 1: Key to symbols  
Appendix 2: Word Report in pdf format  
Appendix 3: Scorecard Options



## Appendix 2

MAKI Area Scorecard 2017-18 New								
Performance element	Status	Trend	Target FQ2 2017/18	Actual FQ2 17/18	Target FQ3 17/18	Actual FQ3 17/18	Owner	Comments
<b>Corporate Outcome No 1 - People live active, healthier and independent lives</b>								
Number of affordable social sector new builds - MAKI (Housing Services)	●	↓	18	18	0	0	Allan Brandie	<p><b>FQ3 2017/18 - MAKI</b> There were no completions scheduled for Quarter 3. Developments at Minard and Lochgiliphead scheduled to complete during Quarter 4 - 2017/18.</p> <p><b>FQ2 2017/18 -MAKI</b> 18 units completed on schedule on Islay (Port Ellen) by WHHA in Q2. No other completions were scheduled for this area in the quarter, but projects at Minard &amp; Lochgiliphead are progressing and due for completion by Q4.</p>
CC26_01-Number of new affordable homes completed per annum. (Housing Services)	●	↓	30	30	20	20	Allan Brandie	<p><b>FQ3 2017/18 - A&amp;B</b> Bute and Cowal: Negotiations ongoing re 8 units at Ardenslate, Dunoon. SG has now taken possession but is required to offer these at auction - ACHA may be able to acquire these but process is not straightforward. Helensburgh &amp; Lomond: No completions currently scheduled for completions Oban, Lorn and the Isles There were 20 completions in total this quarter. All within the Oban, Lorn and the Isles area. All completed projects delivered by ACHA: Coll - 2 units completed October, Glenshellach, Oban - 8 units in November, Connel Phasa 3 - 10 units handed over 1st December. Mid Argyll, Kintryre &amp; Islay: No completions scheduled for Quarter 3. Minard &amp; Lochgiliphead projects remain scheduled for completion during Quarter 4. Summary: On the above basis, the annual Local Housing Strategy target of 100 completions is unlikely to be achieved this year. However, work is progressing with the Strategic Housing Investment Plan Group to maximise spend within the Affordable Housing Supply Programme and deliver cumulative targets in future years.</p> <p><b>FQ2 2017/19 - A&amp;B</b> During Quarter 2 there were 12 completions at the West Highland Housing Association Benderloch development and a further 18 completions at their Port Ellen development.</p>

MAKI Area Scorecard 2017-18 New								
Performance element	Status	Trend	Target FQ2 2017/18	Actual FQ2 17/18	Target FQ3 17/18	Actual FQ3 17/18	Owner	Comments
<b>Corporate Outcome No.2 - People live in safer and stronger communities</b>								
Car Parking income to date - MAKI (Streetscene MAKI)	●	↑	£52,121	£55,949	£69,918	£67,535	Stuart Watson	<p><b>FQ3 2017/18 - MAKI</b> Car parking income for MAKI is below the anticipated target for FQ3 2017-18. The income is also below the same period last year (FQ3 2017-17), which was £19,329.</p> <p><b>FQ2 2017-18 - MAKI</b> Car parking income for MAKI is above anticipated target for FQ2 2017-18. The income has also increased on the same period last year (FQ2 2017-17), which was £44,068.</p>
Car Parking income to date - A&B (StreetScene)	●	↑	£502,426	£590,760	£673,980	£728,765	Stuart Watson	<p><b>FQ3 2017/18 - A&amp;B</b> The trend to date suggests that the car parking income will exceed that achieved in FY 2016/17. There is no obvious reason for this, however, it may worth noting that DPE is fully bedded in and it may be that users are more likely to purchase a P&amp;D ticket rather than risk a PCN. In addition to this, a new warden started during FQ3 in Helensburgh, the resulting increased presence may also have contributed to the increase</p> <p><b>FQ2 2017/18 - A&amp;B</b> Car parking income council wide has increased. This increase can be attributed to a variety of factors but it is believed that a more effective and visible on street presence is a factor.</p>
MAKI - Percentage of community councils with emergency plan (Civil Contingencies)	●	⇒	55 %	42 %	55 %	42 %	Carol Keeley	<p><b>FQ3 2017/18 - MAKI</b> Craignish, Dunaad, Gigha, Inveraray, Lochgilphead, North Knapdale are progressing with their plans. Campbeltown CC have intimated that they will not be producing a plan and we have not to make contact again with regards to it. South Knapdale have also intimated that they will not be producing a plan. No responses from Tarbert &amp; Skipness, The Laggan or West Loch Fyne. Regular contact is made to encourage update and exercising of existing plans and those that have not responded are contacted regularly with the exception of those that do not wish to be contacted.</p> <p><b>FQ2 2017-18 - MAKI</b> Craignish, Dunaad, Gigha, Inveraray, Lochgilphead, North Knapdale are progressing with their plans. Campbeltown CC have intimated that they will not be producing a plan and we have not to make contact again with regards to it. South Knapdale have also intimated that they will not be producing a plan. No responses from Tarbert &amp; Skipness, The Laggan or West Loch Fyne. Regular contact is made to encourage update and exercising of existing plans and those that have not responded are contacted regularly with the exception of those that do not wish to be contacted.</p>
MAKI - Percentage of community councils who are developing a community emergency plan.		⇒	No Target	32%	No Target	32%	Carol Keeley	<p><b>FQ3 2017/18 - MAKI</b> Gigha, Inveraray, Dunadd, Campbeltown and North Knapdale have recently been given an Emergency Kit Bag.</p>
A&B - Percentage of community councils with emergency plan (Civil Contingencies)	●	⇒	55 %	57 %	55 %	57 %	Carol Keeley	<p><b>FQ3 2017/18 - A&amp;B</b> Regular contact is made to encourage CC's and Community Groups to update and exercise existing plans. Those that have not responded are contacted regularly with the exception of those that do not wish to be contacted. Remaining kit bags in storage have been distributed across the Council area October 2017</p> <p><b>FQ2 2017/18 - A&amp;B</b> Regular contact is made to encourage CC's and Community Groups to update and exercise existing plans. Those that have not responded are contacted regularly with the exception of those that do not wish to be contacted. Remaining kit bags in storage have been distributed across the Council area October 2017</p>

MAKI Area Scorecard 2017-18 New								
Performance element	Status	Trend	Target FQ2 2017/18	Actual FQ2 17/18	Target FQ3 17/18	Actual FQ3 17/18	Owner	Comments
Dog fouling - total number of complaints MAKI (Streetscene MAKI)	●	⇒	27	18	27	18	Allan MacDonald (Streetscene)	<p><b>FQ3 2017/18 - MAKI</b> The number of complaints received over the FQ3 period was 18, Kintyre received six of these complaints and the other twelve complaints were received in the Mid-Argyll area. The warden service continues to work hard within the local communities in an attempt to have information sharing allowing the Council to take necessary action against irresponsible dog owners.</p> <p><b>FQ2 2017/18 - MAKI</b> The number of complaints in the MAKI area has fallen over the year to 3 in Oct. We will continue to monitor the situation and work with our Comms team to ensure clear advice is being provided on how to report dog owners who fail to lift up after their dog.</p>
Dog fouling - total number of complaints A&B (StreetScene)	●	⇓	78	110	78	125	Tom Murphy	<p><b>FQ3 2017-18 - A&amp;B</b> Over all complaints are still coming in on a regular basis for dog fouling. Wardens are addressing them on a cases by cases basis and also targeting areas identified as hot spots within each of geographic areas. As the lighter mornings and nights are coming in we plan to put out early and later patrols by wardens to address this issue. By education of dog workers they meet and issue fixed penalties if appropriate.</p> <p><b>FQ2 2017/18 - A&amp;B</b> Dog Fouling complaints had decreased during the middle part of the year from 52 in Jan to 25 in June, rising back up to 48 in Oct. Wardens will continue to follow up on complaints and rely on witness support to act upon reported cases. The Dept. will work with the Comms team to address the issue and provide clear information on the support needed to catch dog owners who fail to lift up after their dog. Area teams will target specific problem areas over the winter months and engage with community groups and schools to give advice on good dog management and ways to work with the council in getting the message out to the wider public. We have 4 Wardens on 12 month contracts in each area targeting Dog Fouling, Littering and Fly Tipping and they have been actively engaging with the public on these matters.</p>

## Appendix 2

MAKI Area Scorecard 2017-18 New								
Performance element	Status	Trend	Target FQ2 2017/18	Actual FQ2 17/18	Target FQ3 17/18	Actual FQ3 17/18	Owner	Comments
LEAMS - MAKI Islay (Cleanliness Monitoring Systems)	●	→	73	84	73	84	Stuart McCracken	<p><b>FQ3 2017/18 - LEAMS MAKI Islay</b> The performance of street cleanliness on Islay through the FQ3 period remained at an excellent level of performance. The Local Environment Teams have retained a very high level of performance not only through the FQ3 period, but throughout the rolling year and to achieve this standard consistently.</p> <p><b>FQ2 2017/18 - LEAMS MAKI Islay</b> The area has achieved its target through continued hard work and vigilance of staff. There is still room for improvement with weed control and cleaning of detritus in problem areas. Discussions with Keep Scotland Beautiful are expected during which these improvements will be discussed. The date for these discussions has yet to be set.</p>
LEAMS - MAKI Kintyre (Cleanliness Monitoring Systems)	●	→	73	73	73	73	Stuart McCracken	<p><b>FQ3 2017/18 - LEAMS MAKI Kintyre</b> This areas LEAMS score for Kintyre has still got some room for improvement and the local team are addressing this. With regards weed killing this will start as the growing season starts, however, as there is only one application per season we have to watch that this is not carried out to early in the grow season.</p> <p><b>FQ2 2017/18 - LEAMS MAKI Kintyre</b> The area has achieved its target through continued hard work and vigilance of staff. There is still room for improvement with weed control and cleaning of detritus in problem areas. Discussions with Keep Scotland Beautiful are expected during which these improvements will be discussed. The date for these discussions has yet to be set.</p>
LEAMS - MAKI Mid Argyll (Cleanliness Monitoring Systems)	●	↑	73	96	73	93	Stuart McCracken	<p><b>FQ3 2017/18 - LEAMS Mid Argyll</b> The level of performance over the months of October, November and December has been at an excellent level of performance for the Mid-Argyll area, with performance levels of 90,93 and 96 respectively throughout the months. It is very encouraging to see this high level of performance being delivered consistently.</p> <p><b>FQ2 2017/18 - LEAMS Mid Argyll</b> The area has achieved its target through continued hard work and vigilance of staff. There is still room for improvement with weed control and cleaning of detritus in problem areas. Discussions with Keep Scotland Beautiful are expected during which these improvements will be discussed. The date for these discussions has yet to be set.</p>
LEAMS - Argyll and Bute monthly average (Cleanliness Monitoring Systems)	●	↑	75	80	76	80	Tom Murphy	<p><b>FQ3 2017/18 - LEAMS A&amp;B</b> To date street cleanliness is still being maintained at a level at/or above the national average. This is despite a 25% reduction in street sweeping resource following service choices. Further updates will be provided once the independent street cleanliness audits have been carried out which typically take place twice per year.</p> <p><b>FQ2 2017-18 - LEAMS A&amp;B</b> Litter monitoring over the area has provided evidence to show that as a council we are meeting the criteria set out via Keep Scotland Beautiful in the main part and falling short where we find areas of weed and detritus evident on pavements. As a Department we will look to address this issue by better integration of Roads &amp; Amenity staff focusing on weedkilling and removal of detritus from footpaths and cyclical cleaning in line with current schedules. Roads and Amenity Officers will invite KSB officers to discuss the 2017 annual report and advise on further actions where necessary.</p>

MAKI Area Scorecard 2017-18 New								
Performance element	Status	Trend	Target FQ2 2017/18	Actual FQ2 17/18	Target FQ3 17/18	Actual FQ3 17/18	Owner	Comments
<b>Corporate Outcome No.3 - Children and young people have the best possible start</b>								
<b>Corporate Outcome No.4 - Education, skills and training maximises opportunities for all</b>								
HMIE positive Secondary School Evaluations - MAKI (Authority Data)	●	⇒	0 %	0 %	0 %	0 %	Maggie Jeffrey	<b>FQ3 2017-18 - MAKI</b> No inspections were carried out in FQ3 2017-18 <b>FQ2 2017-18 - MAKI</b> No inspections were carried out in FQ2 2017-18
HMIE positive Secondary School Evaluations - A&B (Authority Data)			0%	0%	0%	0%	Maggie Jeffrey	<b>FQ3 2017-18 - A&amp;B</b> No inspections were carried out in FQ3 2017-18. One school has been inspected in January 2018 <b>FQ2 2017-18 - A&amp;B</b> No inspections were carried out in FQ2 2017-18
Percentage of pupils with positive destinations - A&B (Authority Data)	●	↑	92.0%	91.80%	92.0 %	93.0 %	Eileen Kay	<b>FQ3 2017-18 - A&amp;B</b> This is the third release of statistics on the participation of 16-19 year olds at a national and local authority level is the second year the annual participation measure reporting methodology has been used. The annual participation measure takes account of all statuses for individuals over the whole year (1st April 2016 – 31st March 2017) as opposed to focusing on an individual's status on a single day, as adopted by a snapshot methodology. Follow up Participation Measure information will be available from SDS end Feb 2018. <b>FQ2 2017/18 - No update due</b> <b>FQ1 2017/18 - A&amp;B</b> 92.7% of young people sustained a positive destination six months after the initial leaver report from the 2015/16 leaver cohort. This is above the national Scottish figure of 91.4%.

MAKI Area Scorecard 2017-18 New								
Performance element	Status	Trend	Target FQ2 2017/18	Actual FQ2 17/18	Target FQ3 17/18	Actual FQ3 17/18	Owner	Comments
<b>Corporate Outcome No.5 - The economy is diverse and thriving</b>								
Percentage of Pre-Application enquiries processed within 20 working days - MAKI (Planning Applications)	●	↑	75.0 %	46.7 %	75.0 %	47.4%	Peter Bain	<p><b>FQ3 2017/18 - MAKI</b> During FQ3 the MAKI team have been depleted by periods of unplanned absence which has again required a focus on processing statutory applications in favour of responses to pre-application enquiries. The lengthening of response times during this period does not indicate sustained future under-performance, as the number of outstanding enquires remains manageable in the context of a team of three people (currently 32 'live' enquiries)</p> <p><b>FQ2 2017/18 - MAKI</b> An upturn in the number of planning applications this quarter coupled with holiday absences has prompted the need to concentrate on application processing in favour of responses to pre-application enquiries. The lengthening of response times during this period does not indicate sustained future under-performance, as the number of outstanding enquires remains manageable in the context of a team of three people – namely 14 enquiries requiring a response which are beyond the target date, plus a further 9 more recent enquiries which are still within the target period.</p>
PR23_03- Percentage of Pre-application enquiries processed within 20 working days - A&B (Planning Applications)	●	↑	75.0 %	72.4 %	75.0 %	75.7 %	Peter Bain	<p><b>FQ3 2017/18 - A&amp;B</b> Performance target has been met for first time since FQ2 2016/17.</p> <p><b>FQ2 2017/18 - A&amp;B</b> Commentary from Peter Bain (Acting Development Manager): Priority is afforded to the determination of formal planning applications. Although the target for closing Pre-Application enquiries was missed by 2.6% the level of overall service delivery remains acceptable with average turnaround sitting at 24 days.</p> <p><b>Pre-Application Performance</b> There continues to be a significant year on year increase in pre-application submissions placing additional strain on decreasing resources. In 2016/17 the pre-app submission level was up 15.3% (an additional 177 enquiries) on the previous year. 2016/17 has also been a transitional year for DM with significant changes in key staff members at all professional levels of service provision. During this period delivery of timely pre-app responses has dipped below the service target of 75% but has in fact improved during FQ4 2016/17 (72.4%) and FQ 1 2017/18 (74.6%). The introduction of pre-app charging (Aug 2017) is expected to reduce demand for pre-app services and should make workloads more manageable, progress of pre-application submissions will continue to be monitored and micro-managed on a regular basis as part of individual officers work plans</p>
Householder Planning Apps: Ave no of Weeks to Determine - MAKI (Planning Applications)	●	↑	8.0 Wks	5.6 Wks	8.0 Wks	4.8 Wks	Peter Bain	<p><b>FQ3 2017/18 - MAKI</b> Description Turnaround of householder applications within MAKI remains within the 8 week target for the 4th consecutive quarter.</p> <p><b>FQ2 2017/18 - MAKI</b> Turnaround of householder applications within MAKI remains within the 8 week target for the 3rd consecutive quarter.</p>
Householder Planning Apps: Ave no of Weeks to Determine - ABC (Planning Applications)	●	↓	8.0 Wks	6.7 Wks	8.0 Wks	5.1 Wks	Peter Bain	<p><b>FQ3 2017/18 - A&amp;B</b> Significant improvement in performance from FQ2. The time period for determination of householder planning applications remains well within the 8 week target and compares favourably to the national average (7.1 weeks) and the rural authorities benchmarking group (7 weeks)</p> <p><b>FQ2 2017/18 - A&amp;B</b> Despite a reduction in performance during FQ2 from the previous period the time period for determination of householder planning applications remains well within the 8 week target and compares favourably to the national average (7.1 weeks) and the rural authorities benchmarking group (7 weeks)</p>

MAKI Area Scorecard 2017-18 New								
Performance element	Status	Trend	Target FQ2 2017/18	Actual FQ2 17/18	Target FQ3 17/18	Actual FQ3 17/18	Owner	Comments
<b>Corporate Outcome No.6 - We have infrastructure that supports sustainable growth</b>								
Street lighting - percentage of faults repaired within 5 days - MAKI (Street Lighting - Maintenance)	●	↓	75 %	76 %	75 %	32 %	Lyndis Davidson	<b>FQ3 2017/18 - MAKI</b> Please see comment below for A&B wide
RA14_05- Percentage of street lighting repairs completed within 5 days (Street Lighting - Maintenance)	●	↓	75 %	66 %	75 %	57 %	Lyndis Davidson	<b>FQ3 2017/18 - A&amp;B</b> With the exception of the Bute & Cowal area, performance is low in FQ3 due to a number of factors: - faults always increase at this time of year due to longer nights and also lights being lit for longer periods of time - we currently have 2 out of 5 electricians on long term sick so having to juggle resources - Festive Lighting has taken priority over single dark lamps in October and November (emergencies and section faults still priorities) - although the LED replacement programme will ultimately reduce the number of dark lamps, we are having some teething troubles which mean that replacement LEDs have taken longer than 10 days to replace. - we have a number of complex cable faults which are taking longer than usual to resolve To address these performance issues we are putting a number of measures in place: - the main priority in January is fault repairs, we hope to reduce these significantly in FQ4 - festive lighting will be taken down at the end of January, once the majority of faults have been repaired - we will employ an additional electrician for the Helensburgh area on a temporary basis until the electrician resource issue is sorted - we are developing a better process for dealing with dark LED lamps to ensure customers are not inconvenienced - we continue to work with our utility partners (SSE, Scottish Power) to address the cable faults across the area

## Appendix 2

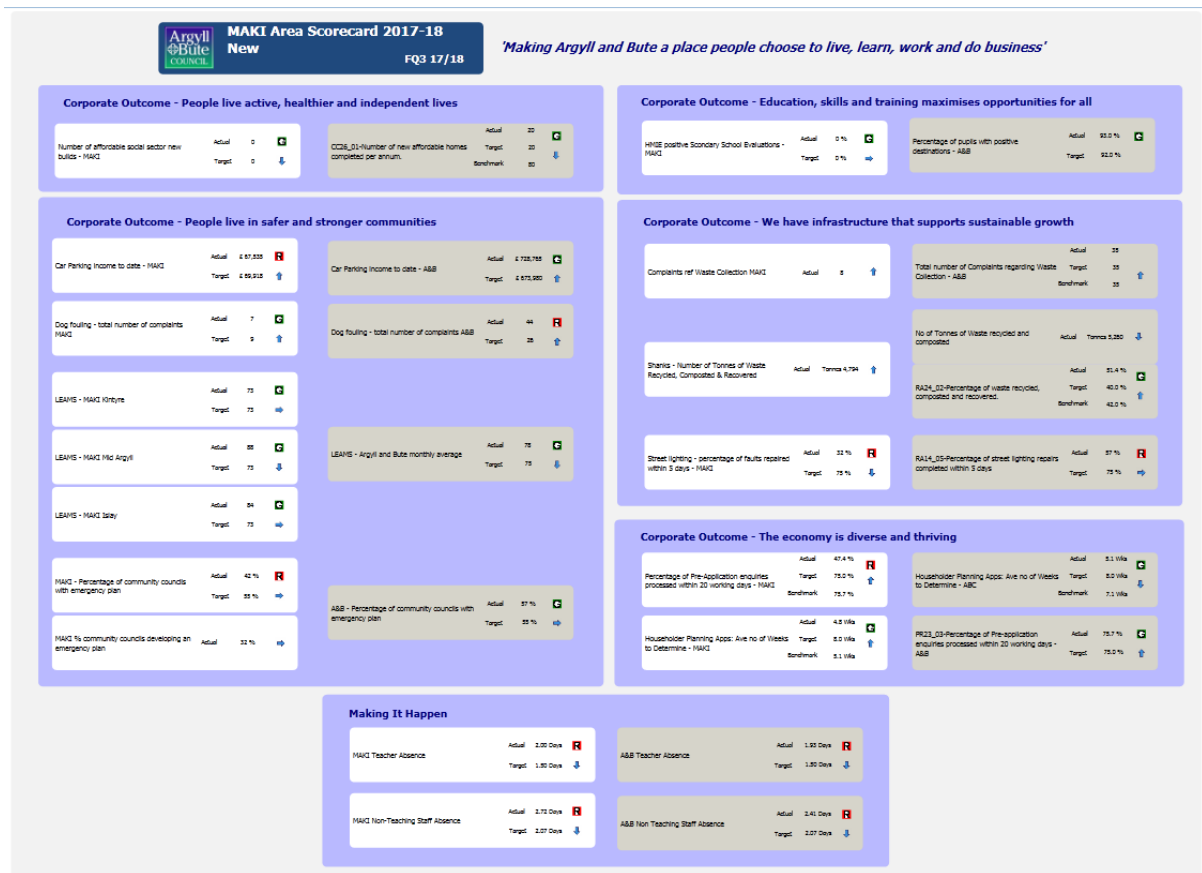
MAKI Area Scorecard 2017-18 New								
Performance element	Status	Trend	Target FQ2 2017/18	Actual FQ2 17/18	Target FQ3 17/18	Actual FQ3 17/18	Owner	Comments
Shanks - Number of Tonnes of Waste Recycled, Composted & Recovered (Waste Management Performance)		↑	No Target	4,707 Tonnes	No Target	4,794 Tonnes	Alan Millar	<b>FQ3 2017/18 - Waste PPP Area</b> 54.7% recycling ,composting and recovery in Q3 (36.5% recycling/composting and 18.2% recovery) <b>FQ2 2017/18 - Shanks Totals</b> 50.9% recycling ,composting and recovery in Q2 (32.1% recycling/composting and 18.8% recovery)
A&B Wide - No of Tonnes of Waste recycled and composted (Waste Management Performance)		↓	No Target	5,375 Tonnes	No Target	5,260 Tonnes	Jim Smith	New Measure
RA24_Q2- Percentage of waste recycled, composted and recovered. (Waste Management Performance)	●	↑	40.0 %	49.3 %	40.0 %	51.4 %	Jim Smith	<b>FQ3 2017/18 - A&amp;B</b> 51.4% of waste recycled ,composted and recovered in Q3 (37.6% recycling/composting and 13.8% recovery). <b>FQ2 2017/18 - A&amp;B</b> 49.3% recycled ,composted and recovered in Q2 (35.4% recycled/composted and 13.9% recovered) <b>FQ1 2017/18 - A&amp;B</b> 45.6% recycled ,recovered and composted in Q1 (33% recycling/composting and 12.6% recovery) .
Total number of Complaints regarding Waste Collection - MAKI (Streetscene MAKI)		↑	No Target	2	No Target	8	Allan MacDonald (Streetscene)	<b>FQ3 2017-18 - MAKI</b> Eight complaints were received during the FQ3 period for the MAKI area. This level of performance is a very good achievement, considering the large number of properties both domestic and commercial, the waste collection operation is responsible for servicing <b>FQ2 2017-18 - MAKI</b> Two complaints were received during the FQ2 period for the MAKI area. This level of performance is an excellent achievement, considering the large number of properties both domestic and commercial, the waste collection operation is responsible for servicing.
Total number of Complaints regarding Waste Collection - A&B (StreetScene)			No Target	14	No Target	35	Tom Murphy	<b>FQ3 2017/18 - A&amp;B</b> There has been an increase in complaints with regards waste collection mainly in relation to late collections. 1) Winter weather has resulted in a number of safety issues thereby some collections were carried later than the calendared collection day. 2) There was also an issue where vehicles were breaking down as a result of the cold weather and these were addressed on issue by issue basis. In general terms all collections were carried out, however, in some areas these may have been a few days late. Where collections were running late the information was posted on the Council web page to inform the public of these alterations to collection days.



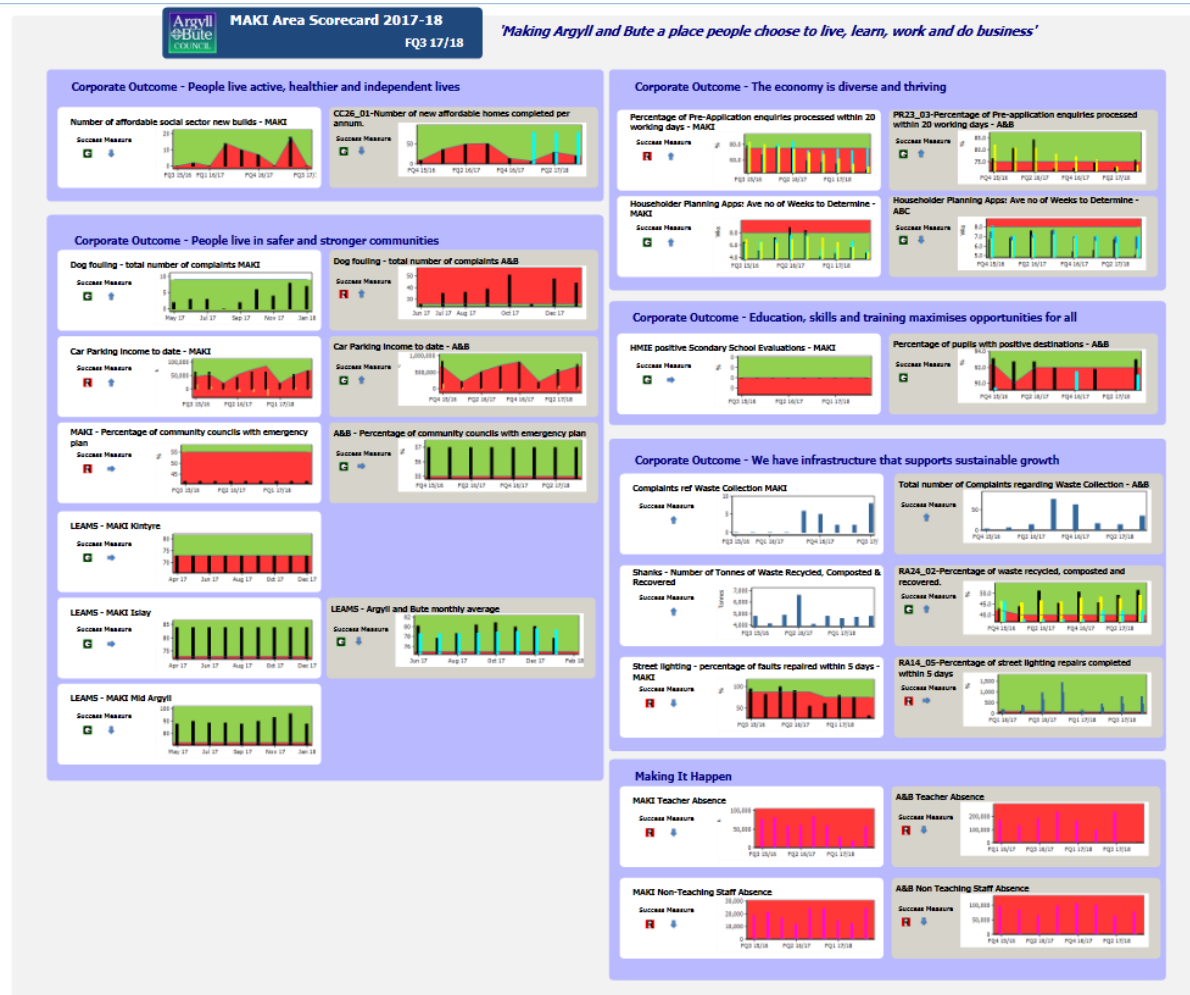
MAKI Area Scorecard 2017-18 New								
Performance element	Status	Trend	Target FQ2 2017/18	Actual FQ2 17/18	Target FQ3 17/18	Actual FQ3 17/18	Owner	Comments
<b>Making It Happen</b>								
MAKI Teacher Absence (Education Attendance)	●	↓	1.50 Avg. days lost	.54 Avg. days lost	1.50 Avg. days lost	2.00 Avg. days lost		<b>FQ3 2017/18 - MAKI</b> New area measure. The performance this quarter is an improvement on the same period last year with 475 actual days lost compared to 576 in FQ3 2016/17
A&B Teacher Absence (Education Attendance)	●	↓	1.50 Avg. days lost	.76 Avg. days lost	1.50 Avg. days lost	1.93 Avg. days lost	Anne Paterson	<b>FQ3 2017-18 - A&amp;B</b> There was an increase in absence for FQ3 which is typical for the winter quarter. <b>FQ2 2017-18 - MAKI</b> Teachers' attendance for FQ2 was very good, with 0.8 days lost against an actual target of 1.5 days.
MAKI Non-Teaching Staff Absence (Attendance)	●	↓	2.07 Avg. days lost	1.71 Avg. days lost	2.07 Avg. days lost	2.72 Avg. days lost	Jane Fowler	<b>FQ3 2017/18 - MAKI</b> New area measure. The performance this quarter is down on the same period last year with 419 actual days lost compared to 427 in FQ3 2016/17
A&B Non Teaching Staff Absence (Attendance)	●	↓	2.07 Avg. days lost	2.17 Avg. days lost	2.07 Avg. days lost	2.41 Avg. days lost		<b>FQ3 2017-18 - A&amp;B</b> There was an increase in absence for FQ3 which is typical for the winter quarter

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# MAKI Area Scorecard FQ3 2017/18 – NEW



# MAKI Area Scorecard FQ3 2017/18 – OLD



## **PERFORMANCE REPORTS – KEYS TO SYMBOLS**

### **WORD REPORT**

#### **STATUS SYMBOL**

- This is colour coded and indicates if the performance is good – Green; or off track – Red

#### **TREND ARROW**

- This indicates the trend of the performance between the last two periods

#### **NAME IN BRACKETS (StreetScene)**

- This indicates not only where in Pyramid you can find the data but also what team in the council deals with this element of performance

#### **GREY SUCCESS MEASURE**

- This indicates that the performance measure is a council-wide one

#### **WHITE SUCCESS MEASURE**

- This indicates that the performance measure is a local area one

### **ON GRAPHS IN PYRAMID**

#### **GREEN**

- Performance is positively within desired parameters / meeting target / positively exceeding target

#### **RED**

- Performance is negatively out-with desired parameters / not meeting target / negatively exceeding target

#### **KEY**

- There is a key / explanation to each graph indicating Target / Actual / Benchmark alongside each graph

### **THE SCORECARD**

- This is a plain summary of the success measures
- It mirrors the word report – BUT without commentary / names / teams
- It is simply a picture

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**ARGYLL AND BUTE COUNCIL****MID ARGYLL, KINTYRE AND THE  
ISLANDS AREA COMMITTEE****CUSTOMER SERVICES****7 MARCH 2018**

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**MAKI AREA COMMITTEE – DATES OF MEETINGS 2018/2019.**

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**1.0 SUMMARY**

This report outlines scheduled meetings in the Mid Argyll, Kintyre and the Islands area from August 2018 to July 2019 and asks Members to give consideration to the venues for meetings.

**2.0 RECOMMENDATIONS**

2.1 Members are asked to:-

- (1) endorse the agreed cycle of Area Committee meetings as detailed in the attached Appendix; and
- (2) give consideration to venues for meetings.

**3.0 DETAIL**

3.1 The Council at the meeting held on 30 November 2017 considered and agreed a programme of meetings from August 2018 to July 2019.

3.2 In accordance with this programme, Mid Argyll, Kintyre and the Islands Area Committee meetings will take place on:-

Wednesday 5<sup>th</sup> September 2018;  
Wednesday 5<sup>th</sup> December 2018;  
Wednesday 6<sup>th</sup> March 2019; and  
Wednesday 5<sup>th</sup> June 2019.

Pre-agenda briefings will take place two weeks before the Area Committee meeting.

3.3 It is intended that meetings will commence at 10am with the exception of the December meeting which will be scheduled for 10.30 a.m. allowing extra travel time for Members given the time of year and possibilities for travel difficulties due to weather. Members are asked to give consideration to the venues for meetings, taking into account the historical arrangements for moving the MAKI Area Committee between the 3 ward areas.

- 3.4 Meeting dates and venues up to July 2018 Area Committee at the meeting held in June 2017. The dates and venues agreed are as follows:-

Wednesday 6<sup>th</sup> September 2017 – Campbeltown Town Hall  
Wednesday 6<sup>th</sup> December 2017 – Tarbert, Templars Hall  
Wednesday 7<sup>th</sup> March 2018 – Inveraray Primary School  
Wednesday 6<sup>th</sup> June 2018 – Islay Service Point

- 3.5 The appended programme of meetings also sets out for Members' information planned dates for the Mid Argyll, Kintyre and the Islands Area Community Planning Group.
- 3.6 It should be noted that Standing Order 20.2 makes provision for the Chair of a Committee (or in whose absence the Vice-Chair) for good cause to cancel or alter the date, time or place for a meeting but not after the summons for the meeting has been issued, and also that the Chair (or in whose absence the Vice-Chair) may call a meeting of the Committee on dates in addition to those already decided by Council.

#### **4.0 CONCLUSION**

- 4.1 The Area Committee are invited to consider and endorse the programme of meetings attached as Appendix 1 and to give consideration to the venues for meetings.

#### **5.0 IMPLICATIONS**

- |     |                  |      |
|-----|------------------|------|
| 5.1 | Policy           | None |
| 5.2 | Financial        | None |
| 5.3 | Legal            | None |
| 5.4 | HR               | None |
| 5.5 | Equalities       | None |
| 5.6 | Risk             | None |
| 5.7 | Customer Service | None |

#### **Executive Director of Customer Services**

20 January 2018

**For further information contact:** Shona Barton, Area Committee Manager  
01436 657605

#### **APPENDICES**

Mid Argyll, Kintyre and the Islands Programme of Meetings – Appendix 1



## MID ARGYLL, KINTYRE AND THE ISLANDS SCHEDULE OF MEETINGS 2018/2019

Reports to Governance and Law	Pre Agenda Pack Issue	Pre-Agenda Briefing	Agenda Issue	AREA COMMITTEE	Venue	Start time
Friday 10 <sup>th</sup> August 2018	Wednesday 15 <sup>th</sup> August 2018	Wednesday 22 <sup>nd</sup> August 2018	Wednesday 29 <sup>th</sup> August 2018	<b>Wednesday 5<sup>th</sup> September 2018</b>	TBC	10.00am
Friday 9 <sup>th</sup> November 2018	Wednesday 14 <sup>th</sup> November 2018	Wednesday 21 <sup>st</sup> November 2018	Wednesday 28 <sup>th</sup> November 2018	<b>Wednesday 5<sup>th</sup> December 2018</b>	TBC	10:30am
Friday 8 <sup>th</sup> February 2019	Wednesday 13 <sup>th</sup> February 2019	Wednesday 20 <sup>th</sup> February 2019	Wednesday 27 <sup>th</sup> February 2019	<b>Wednesday 6<sup>h</sup> March 2019</b>	TBC	10:00am
Friday 10 <sup>th</sup> May 2019	Wednesday 15 <sup>th</sup> May 2019	Wednesday 22 <sup>nd</sup> May 2019	Wednesday 29 <sup>th</sup> May 2019	<b>Wednesday 5<sup>th</sup> June 2019</b>	TBC	10:00am

Call Out Email	Front Sheet Agenda Issue	Full Pack Agenda Issue	CPG	Venue	Start time
Wednesday 27 <sup>th</sup> June 2018	Wednesday 11 <sup>th</sup> July 2018	Wednesday 1 <sup>st</sup> August 2018	<b>Wednesday 8<sup>th</sup> August 2018</b>	Burnet Building, Campbeltown	10:00am
Wednesday 26 <sup>th</sup> September 2018	Wednesday 10 <sup>th</sup> October 2018	Wednesday 31 <sup>st</sup> October 2018	<b>Wednesday 7<sup>th</sup> November 2018</b>	Council Chambers, Lochgilphead	10.00am
Friday 14 <sup>th</sup> December 2018	Wednesday 9 <sup>th</sup> January 2019	Wednesday 30 <sup>th</sup> January 2019	<b>Wednesday 6<sup>th</sup> February 2019</b>	TBC	10:00am
Wednesday 27 <sup>th</sup> March 2019	Wednesday 10 <sup>th</sup> April 2019	Wednesday 1 <sup>st</sup> May 2019	<b>Wednesday 8<sup>th</sup> May 2019</b>	TBC	10:00am

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## Mid Argyll, Kintyre and the Islands Workplan 2017-18

Committee Date	Report Description	Lead Service and contact officer	Regularity of occurrence/consideration	Date for Reports to Committee Services	Additional Comment
<b>7 March 2018</b>					
7 March 2018	Transport Scotland	Transport Scotland Keith Murray	Annual update to Committee with attendance at meeting		Autumn – last update October 16
7 March 2018	Police Scotland	Police Scotland Inspector Julie McLeish	Annual update to Committee and attendance at meeting		As per request from Chief Superintendent
7 March 2018	Supporting Communities Fund	Community Planning Manager/ Community Development Officer	Recommendations to Area Committee on projects to be taken forward to public vote		
7 March 2018	Tarbert and Lochgilphead Regeneration Fund	Regeneration	Regular Updates and decision		Tarbert Harbour Authority proposal for decision
7 March 2018	Performance Review – Area Scorecard	Improvement and HR	Quarterly reporting of Area Scorecard performance		Decision on reporting style
7 March 2018	Campbeltown CARS project	James Lafferty	Decision on grants for projects in Campbeltown		

## Mid Argyll, Kintyre and the Islands Workplan 2017-18

Committee Date	Report Description	Lead Service and contact officer	Regularity of occurrence/consideration	Date for Reports to Committee Services	Additional Comment
7 March 2018	Area Committee Dates	Customer Services/ Area Committee Manager	Annual report on dates for future meetings		Decision on dates and venues for meetings 2018/19
7 March 2018	Auchinlee Care Home	Donald Watt, Health and Social Care Partnership	Update report on plans for Auchinlee Care Home, Campbeltown		
<b>6 June 2018</b>					
6 June 2018	Primary School Reporting	Education Services	Annual Report on Primary Schools in MAKI Area		
6 June 2018	Islay High School	Stephen Harrison, Islay High School	Secondary School report		
6 June 2018	Performance Review – Area Scorecard	Improvement and HR	Quarterly report		
6 June 2018	Tarbert and Lochgilphead Regeneration Fund	Regeneration/ Audrey Martin	Regular Updates and decision		

## Mid Argyll, Kintyre and the Islands Workplan 2017-18

Committee Date	Report Description	Lead Service and contact officer	Regularity of occurrence/consideration	Date for Reports to Committee Services	Additional Comment
<b>Future Items</b>					
	Patient Transport Policy	Health and Social Care Partnership Maimie Thompson, Head of Public Relations and Engagement	One off report		Update on new policy following completion of review
	Flooding Issues in MAKI	Roads and Amenity Services Jim Smith	Ongoing		To remain as a possible item until such times as problems are rectified
	ACHA Annual Update	Chief Executive – ACHA Alastair McGregor	Annual Update		

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**ARGYLL AND BUTE COUNCIL****Mid Argyll, Kintyre and the Islands  
Area Committee****Development and Infrastructure****7 March 2018**

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**Tarbert and Lochgilphead Regeneration Fund – Tarbert Harbour Authority Shore  
Side Facilities Full Business Case**

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**1.0 EXECUTIVE SUMMARY**

- 1.1 This report provides an update on the proposals for the Tarbert Harbour Authority Shore Side Facilities and consideration of the full business case following the approval of an allocation of up to £125,000 by Committee in September and October 2017.
- 1.2 To assess this project, Tarbert Harbour Authority have provided a full business case for the capital project together with their Business Development Plan 2016-21, accounts etc. A copy of the assessment is contained at Appendix 1 and has been informed by the business case with input from Strategic Finance.
- 1.3 Following this assessment, it is considered that overall the impacts of the project and the organisation's governance, financial planning and project planning are sufficient to enable the Council's funding to be confirmed, subject to Committee approval. If the Committee agree the funding allocation of £125,000, a grant agreement will be prepared in relation to the funding which will set out the conditions associated with the grant including a requirement for expenditure to be evidenced. A summary of the key points of the assessment is shown at 4.5.

**Recommendations**

- 1.4 Members of the Mid Argyll, Kintyre and the Islands Area Committee are asked to:
1. Recommend to Policy and Resources Committee that:
    - a. The full business case is approved and the grant funding of up to £125,000 is confirmed from the Tarbert and Lochgilphead Regeneration Fund. Release of this funding would be on the basis that expenditure can be evidenced and would be subject to a grant agreement between Argyll and Bute Council and Tarbert Harbour Authority.
    - b. Delegated authority be afforded to the Executive Director of Development and Infrastructure Services to confirm the details of the grant agreement.

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**ARGYLL AND BUTE COUNCIL**

**Mid Argyll, Kintyre and the Islands  
Area Committee**

**Development and Infrastructure**

**7 March 2018**

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**Tarbert and Lochgilphead Regeneration Fund – Tarbert Harbour Authority Shore Side Facilities Full Business Case**

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**2.0 INTRODUCTION**

- 2.1 This report provides an update on the proposals for the Tarbert Harbour Authority Shore Side Facilities and consideration of the full business case.
- 2.2 On 6 September 2017, the Mid Argyll, Kintyre and the Islands Area Committee agreed the six projects which should proceed to full business case through the Tarbert and Lochgilphead Regeneration Fund. This decision was ratified by Policy and Resources Committee on 19 October 2017.
- 2.3 It was noted in the previous report that full business cases for each of the projects will be submitted for consideration by committee as they become available given that each of the projects will develop at a different pace. The agreed projects included an allocation of up to £125,000 for the shore side harbour facilities at Tarbert Harbour. This was the first element of works to be funded at Tarbert Harbour, the second was focused on improving car parking. The full business case for the shore side facilities has now been provided.

**3.0 RECOMMENDATIONS**

- 3.1 Members of the Mid Argyll, Kintyre and the Islands Area Committee are asked to:
1. Recommend to Policy and Resources Committee that:
    - a. The full business case is approved and the grant funding of up to £125,000 is confirmed from the Tarbert and Lochgilphead Regeneration Fund. Release of this funding would be on the basis that expenditure can be evidenced and would be subject to a grant agreement between Argyll and Bute Council and Tarbert Harbour Authority.
    - b. Delegated authority be afforded to the Executive Director of Development and Infrastructure Services to confirm the details of the grant agreement.

**4.0 DETAIL**

- 4.1 The scoring process which was used to select the six projects to proceed to full business case identified the Tarbert Harbour project as the top scoring project for Tarbert. The project is split into two elements, the first being focused on the construction of new shore side facilities. The second will look to extend the car park



but is reliant upon the upgrade of the Barmore/Garvel Road junction, the second project within Tarbert which is subject to funding through the Tarbert and Lochgilphead Regeneration Fund. Committee agreed that a maximum of £125,000 be allocated for the onshore facilities and a maximum of £105,000 for the car park. The project will be led by Tarbert Harbour Authority.

- 4.2 The shore side facilities will consist of the following elements:
- a new wash and laundry block (stage 1);
  - refurbishment of the existing wash facilities building to house the office and chandlery (stage 2);
  - removal of the current temporary buildings which house the office and chandlery and provision of a new waste facility (stage 3); and
  - a new fuelling berth (stage 4).

- 4.3 This project was the successful recipient of funding from the Coastal Communities Fund (CCF) with £300,000 of funding allocated. In order to comply with the requirements of CCF, work commenced on stage 1 of the works in the autumn of 2017. Without additional funding the remaining stages cannot be commenced and successfully completed. The contribution through the Tarbert and Lochgilphead Regeneration Fund will help to progress stages 2-4 of the works and support the full benefits anticipated as a result of the project, see appendix 1 for expected benefits.

#### Assessment of Full Business Case

- 4.4 To assess this project, Tarbert Harbour Authority have provided a full business case for the capital project together with their Business Development Plan 2016-21, accounts etc. A copy of the assessment is contained at Appendix 1 and has been informed by the Business Case with input from Strategic Finance.
- 4.5 Following this assessment, it is considered that overall the impacts of the project and the organisation's governance, financial planning and project planning are sufficient to enable the Council's funding to be confirmed, subject to Committee approval. If the Committee agree the funding allocation, a grant agreement will be prepared in relation to the funding which will set out the conditions associated with the grant including a requirement for expenditure to be evidenced. A summary of the key points is shown below:
- Policy Review – the project is in line with Council policy including supporting the objectives of the Single Outcome Agreement/Local Outcome Improvement Plan. The project has the potential to provide facilities which can support marine tourism, a key sector identified in the Economic Development Action Plan as well as the Scottish Government's Awakening the Giant framework for growth in the marine tourism sector. The site sits within Local Development Plan allocation AFA 13/1 which identifies harbour improvements, regeneration and environmental improvements as desirable. Tarbert Harbour Authority expect that the works will help to support the existing 11 full time equivalent posts at the Harbour and create an additional 1.5 jobs.
  - Governance Review – Tarbert Harbour Authority is a Trust Port established by the Piers and Harbour Order Confirmation (No. 1) Act 1912. There are currently 8 trustees including the Chairperson, Vice Chairperson and Harbour Master. The

- project has been approved by the Trustees at their meeting of 17 August 2016.
- Financial Review – Capital costings for the project have been set out and a funding strategy identified, all funding is secured with the exception of the contribution through the Tarbert and Lochgilphead Regeneration Fund. An operational business plan has been set out and demonstrates surpluses in the years following construction works. The overall cash flow statement shows that the harbour will generate cumulative surpluses which will be available for the refurbishment and upgrade of facilities in the future which should provide for the long term viability of the harbour without additional funding being required.
  - Deliverability/Risk Review – The project will be managed by Tarbert Harbour Master supported by a design team. Tarbert Harbour Authority has substantial experience in delivering regeneration projects. The early stages of the project are well progressed with planning permission in place and work commenced on stage 1, this helps to reduce some of the risks with the project not progressing however consent is still required for the later stages. Deliverability of stages 2-3 is reliant upon the previous stage being completed. It is expected that the Council funding, which is the subject of this report, will be the final funding decision to be received.

Work has commenced on the stage 1 which is expected to be completed in September 2018. The tender process for stage 2 will commence during this period with works expected to start onsite in October 2018 and be completed by March 2019. Stage 3 tender will have been completed by this time with works starting onsite in March 2019 and being completed by May 2019. Stage 4 is not dependent upon the other stages and Tarbert Harbour Authority are undertaking initial design works with a view to seeking planning permission. It is expected that this stage can commence shortly after the decision on the Tarbert and Lochgilphead Regeneration Fund is confirmed.

Risks normally associated with construction projects exist such as unexpected ground conditions, escalated costs or impact of weather on the construction process. In addition, given the close proximity of the site to the sea, flooding is a risk which could delay the construction process and also impact the buildings once constructed. Tarbert Harbour Authority advise that flood mitigation measures are being incorporated into the design of the buildings.

It should however be noted that there are risks associated with the project not receiving funding from the Council including that stages 2-4 of the project will not be completed.

#### Funding allocation

- 4.6 The funding required for the delivery of capital project is as follows (in addition Tarbert Harbour Authority will pay professional fees expected to be in the region of £15,000):

<b>Funder</b>	<b>Contribution</b>	<b>Confirmed/ expected/ applied for</b>	<b>Date expected/ confirmed/ to be applied for</b>
Coastal Communities Fund	£300,000	Confirmed	June 2017

Tarbert Harbour Authority	£267,394	Confirmed	Phase 1 tender – September 2017
Argyll and Bute Council	£125,000	OBC approved, FBC to March MAKI & May P&R	May 2018
	<b>£692,394</b>		

*Table 1: Funding*

- 4.7 The decision of the MAKI committee in September 2017 confirmed that the maximum contribution from the Council for the shore side facilities will be £125,000. It is therefore proposed that this maximum allocation from the Tarbert and Lochgilphead Regeneration Fund budget will be £125,000.

#### Grant agreement

- 4.8 Should this funding request be confirmed, an offer of grant from the Council to Tarbert Harbour Authority will be prepared which will stipulate the criteria for drawing down the funding. No monies will be paid out until the project is fully funded and confirmed as deliverable. Proof of expenditure will be required in relation to any payment made.

## **5.0 CONCLUSION**

- 5.1 On the basis of the assessment, it is recommended that the maximum of £125,000 funding is confirmed for Tarbert Harbour Authority shore side facilities from the Tarbert and Lochgilphead Regeneration Fund. The terms of the grant will be detailed in a grant agreement, the details of which will be delegated to the Executive Director of Development and Infrastructure for final approval.

## **6.0 IMPLICATIONS**

- 6.1 Policy – The project offers the opportunity to support the objective and long term outcomes of the Single Outcome Agreement/Local Outcome Improvement Plan as well as the Economic Development Action Plan, Local Development Plan and Awakening the Giant.
- 6.2 Financial – £125,000 maximum grant contribution. Spend is expected to take place in 2018/19 and 2019/2020.
- 6.3 Legal – a formal grant agreement will be put in place to cover the grant payment.
- 6.4 HR – support will be required from Legal Services and Strategic Finance.
- 6.5 Equalities – none at this time.
- 6.6 Risk – Risks normally associated with construction projects exist such as unexpected ground conditions, escalated costs or impact of weather on the construction process. In addition, given the close proximity of the site to the sea, flooding is a risk which could delay the construction process and also

impact the buildings once constructed.

6.7 Customer Service – none at this time.

**Executive Director of Development and Infrastructure  
Policy Lead – Councillor A Morton**

21 February 2018

**For further information contact:** Anna Watkiss, Transformation Projects and Regeneration Team, [Anna.Watkiss@argyll-bute.gov.uk](mailto:Anna.Watkiss@argyll-bute.gov.uk), Tel. 01546 604344

**APPENDICES**

Appendix 1: Assessment of Redevelopment Proposals

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of Schedule 7A of the Local Government(Scotland) Act 1973

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